



Re: Important SWAC Changes

Please note, at the request of the Port Authority of New York and New Jersey, the following SWAC changes will take effect as of February 6, 2012:

1. SWAC membership will be valid for three years.
2. All Applicants must **first** present Identity Documents for verification before background screening is started.
3. SWAC membership fees reflect an expanded membership term and overall cost savings.

New Longer Membership Term

Effective February 6, 2012, all SWAC applications will be for a three-year membership term. Those SWAC members currently in our database for a one-year term will fulfill their current application and then renew for three years.

New Enrollment Process

Once the SWAC applications are completed online, all applicants are required to present identity documents at a SWAC Processing Center. A SWAC Agent must review each application and verify the identity documents provided, **before** the background screening process can begin.

For this reason, we recommend that all applicants report to a SWAC Processing Center immediately after their online application is completed.

A SWAC Membership ID Card will only be issued after the screening company completes the background screening and assigns an access level to each applicant.

Lower Annual SWAC Fees for 3-Year Membership Term

The cost for a three-year membership represents an annual savings of approximately 50% from the prior one-year application fee of \$334.37. This extended three-year membership term will also reduce your administrative time. The Total 3-Year Membership Costs will be debited from corporate sponsor accounts or individuals' credit cards upon submission of each membership application.



The chart below represents the most common SWAC memberships and new membership fees effective February 6, 2012:

| | U.S. Resident | Foreign National* |
|--|-----------------------------|--------------------------|
| | No Foreign Residency | No U.S. Residency |
| | (past 10 years) | (past 10 years) |
| SWAC Membership Application Fee | \$ 250.00 | \$ 250.00 |
| PIV & Criminal Background Check | \$ 230.00 | \$ 540.00 |
| Application Handling | \$ 15.00 | \$ 15.00 |
| Total 3-Year Membership Costs | \$ 495.00 | \$ 805.00 |

U.S. Residents with no foreign residence history in the past 10 years represents 95% of all SWAC memberships.

* While the above chart represents the most common SWAC memberships for both U.S. Residents and Foreign Nationals, there are certain Foreign Nationals who travel to the United States under ESTA or with a valid visa. Varied costs apply to these members dependent upon the circumstances; therefore, the total cost for SWAC membership will be given during application entry.

U.S. residents with a foreign residence history within the past ten (10) years will be subject to both a U.S. and a Foreign National background screening. Additional screening charges will apply.

Foreign Nationals with a U.S. residence history within the past ten (10) years will be subject to both a Foreign National and a U.S. background screening. Additional screening charges will apply.

Additional Items

TWIC Cardholder: If your membership in TWIC expires prior to your three-year SWAC membership term, then your SWAC membership will expire the same day your TWIC card expires.

Foreign Nationals: If you are traveling to the U.S. with a current visa or under ESTA, a shorter SWAC membership term may apply dependent upon duration of stay and expiration dates.

SWAC Membership ID Card Pickup:

SWAC is **NOT** liable for any SWAC cards not picked up after 30 days from print date.

SWAC is **NOT** responsible for SWAC cards once the property receipt is signed or for property receipts not returned within five (5) working days from when you receive them.

LOST SWAC Cards: There is a reprint charge of \$60.00 to replace a lost SWAC card. Please contact: 1-609-372-4401 regarding lost SWAC cards.



If you have any questions about these changes, please call our Customer Service Department:
1-212-608-0855 (SWAC).